Specific Role Profile

This Specific Role Profile sheet covers specific areas of activities that are not included in the Generic Role Profile. It will include responsibilities, knowledge, skills, delivery and working arrangements relevant to this role. Please ensure that this is read and in conjunction with the given family role for the post.

Profile Owner: Head of WMCTU

POLICE STAFF

ROLE SPECIFIC INFORMATION	
Job Title:	ROCU Financial Investigator – Proactive Money Laundering Team
Generic Role Profile:	Operational
Salary Band:	WMP Grade 6
Operational / Non Operational Role	Operational
Vetting Level:	MV/SC
Reporting to:	ROCUWM RECU Sgts
Specific Role Purpose:	To provide support to the team in completing financial investigations to support operation deployments in the development, execution and post enforcement phases with the ultimate aims of disrupting criminality through confiscation/forfeiture of assets and criminal prosecution where appropriate.
Specific Role Responsibilities:	• Lead by example and behave in line with the Police Code of Ethics ensuring that the force values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes. • Supporting the development of financial investigation plans. Agreeing expectations for how financial intelligence can support investigations with senior investigation officers to achieve clarity on joint objectives. • Gathering, recording and sanitising financial intelligence, in line with the applicable intelligence models and the Criminal Procedure and Investigations Act 1996, to support ongoing investigations. • Interrogating specialist databases, networks and other online tools, such as investigating suspicious activity reports (SARs), in line with protocols, to support ongoing investigations.

	• Producing criminal files and court files, using applicable case file management standards, guidance and legislation, to support a prosecution. • Interviewing witnesses and suspects to obtain financial intelligence, to assist with identifying financial crime and the proceeds of crime. • Using the and associated legislation, specialist gateways and external agencies to develop intelligence packages for use in financial and other investigations. • Using investigative tools and searching, seizing and detaining cash. Preparing applications for warrants and orders using the relevant legislation to prevent criminals from profiting from the proceeds of crime. • Preparing relevant material on money laundering and financial dealings for disclosure, in liaison with crown prosecutors when necessary, to support investigations. • Sharing good practice on financial investigation and building cases in force, regionally and nationally to aid collaboration. Promoting the use of financial investigation practices in mainstream policing investigations, where appropriate, and continuous improvement in policing more widely.

SPECIFIC COMPETENCIES REQUIRED FOR EFFECTIVE PERFORMANCE	
Knowledge & Experience *This section should detail the requirement of previous experiences and knowledge gained from academic qualifications if appropriate. e.g. significant experience of administrative duties, degree level educated.*	
Essential:	• Must be an accredited financial investigator with experience of confiscation investigations (although training would be given to an exceptional unqualified successful candidate) • Must have investigative experience/skills, with proven interview knowledge/techniques. • Proven communication and report writing skills and ability to develop clear, concise and articulate technology and data strategies for a variety of audiences. • Knowledge of money laundering & other economic crime trends, threats, methodologies, enablers and terminology. • Experience of owning investigations through to court proceedings and presenting evidence within court.

Desirable:	• Holder of a current driving license • Is prepared to work flexible hours to suit the requirements of the department and role. • Prepared to travel throughout the UK as required.
Skills *This section should detail the competency requirement which could be developed through non formal training. e.g. effective time management, influencing and negotiating, effective communication including written and verbal.* *Refer to skills database for core operational skills*	
Essential:	• Ability to work under pressure to specific deadlines to ensure timely, meaningful and current information is delivered and disseminated professionally across the law region, where necessary exhibiting both adaptability and flexibility • Able to work on their own initiative whilst within a team environment • Demonstrate high confidentiality and integrity
Desirable:	

Hours of Work and Flexibility:	The hours are predominantly Monday to Friday 8-4, but there may be a requirement to work beyond these core hours.

Restriction Level:	