



Specific Role Profile

This Specific Role Profile sheet covers specific areas of activities that are not included in the Generic Role Profile. It will include responsibilities, knowledge, skills, delivery and working arrangements relevant to this role. Please ensure that this is read and in conjunction with the given family role for the post.

Profile Owner: ROCUWM

POLICE STAFF

ROLE SPECIFIC INFORMATION	
Job Title:	Regional Organised Crime Unit WM – RECU Intelligence Officer
Generic Role Profile:	Operational
Salary Band:	WMP Grade 6
Operational / Non Operational Role	Operational
Vetting Level:	MV/SC
Reporting to:	ROCUWM RECU Sgt
Specific Role Purpose:	To provide intelligence support to the above functions, the identification and development of opportunities for the PMLT, CAT and PECT in a highly sensitive environment.
Specific Role Responsibilities:	• Act as professional applicant for Directed Surveillance Authorities (DSAs) • Evaluate information to determine its intelligence potential • Receive, develop, research, parallel source and disseminate intelligence product in order to initiate and support investigations. • Prepare and present intelligence assessments. • Progress digital media investigations • Interrogate appropriate Force and National databases and systems to develop intelligence and conduct open source research in accordance with NPCC guidelines • Maintain a personal knowledge of covert techniques and their application.

	• Comply with handling and disclosure requirements that fall within DPA, MOPI, IPA and CPIA. • Complete IPP accreditation in your role (offered and supported by WMROCU with College of Policing endorsement)
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SPECIFIC COMPETENCIES REQUIRED FOR EFFECTIVE PERFORMANCE	
Knowledge & Experience <i>This section should detail the requirement of previous experiences and knowledge gained from academic qualifications if appropriate. e.g. significant experience of administrative duties, degree level educated.</i>	
Essential:	• An understanding of Money Laundering methodologies and criminal and civil opportunities to target and disrupt this activity • Experience of identifying intelligence gaps with demonstrable ability to prioritise, evidencing research skills with the ability to problem solve • Knowledge of the National Intelligence Model (NIM) and NPCC Guidance on the Management of Police Information (MOPI). • Knowledge of police systems and policing; current legislation, policies and procedures (e.g. GDPR, Human Rights Act, CPIA).
Desirable:	• Experience of working in an intelligence role. • The post is subject to successful completion of vetting to SC (Enhanced). • Experience and knowledge of Communications data, digital forensics, Internet Intelligence Investigations (III) and covert capabilities. • Should have an interest in and be willing to maintain personal knowledge of advances in technology. • The post holder will be expected to undertake training as and when required. • Experience of RIPA applications, reviews and renewals.
Skills <i>This section should detail the competency requirement which could be developed through non formal training. e.g. effective time management, influencing and negotiating, effective communication including written and verbal.</i> <i>Refer to skills database for core operational skills</i>	

Essential:	• Demonstrate effective interpersonal communication skills: including verbal and written skills. The post holder will be articulate, methodical, conscientious and concise. • Demonstrate a level of computer literacy and experience of using Microsoft Office applications. • Work effectively with minimum supervision whilst remaining team focussed. • Ability to work under pressure, prioritise workloads and produce accurate work within tight deadlines. • Flexible approach to working hours. Able to evidence self-motivation and use of own initiative. Excellent time management skills and a good co-ordinator. • Ability to operate with the highest standards of integrity, discretion, confidentiality and aptitude to digest complex operational plans and manage highly sensitive information within the Government Security Classification (GSC) and Security Policy Framework (SPF).
Desirable:	

Hours of Work and Flexibility:	Standard hours of work will be Monday to Friday 8-4 but there will be a requirement for flexibility from the post holder to adjust their shifts dependant on operational demand
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Restriction Level:	
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