



PAY & GRADING - JOB SPECIFICATION TEMPLATE

This Job Specification sheet covers specific areas of activities that are not included in the Generic Role Profile. It will include responsibilities, knowledge, skills, delivery and working arrangements relevant to this role. Please ensure that this is read and in conjunction with the given family role for the post.

Profile Owner:

POLICE STAFF

ROLE SPECIFIC INFORMATION	
Job Title:	Senior Police Prosecutor
Generic Role Profile:	Business Support
Salary Band:	Grade 7
Operational / Non Operational Role	Non-Operational
Vetting Level:	Management Level
Reporting to:	Head of Police Led Prosecution
Specific Role Purpose:	To effective be an experienced leader who influences negotiations on behalf of the Police Led Prosecution internally and externally on behalf of WMP at a regional level. Furthermore, to be an expert in traffic legislation, case law, codes of practice and policing regulation. To be an experienced advocate in Prosecuting/Defending criminal cases in conjunction with understanding budget management requirements across the team.
Key Responsibilities:	• Direct line management supervisory responsibility for the Police Led Prosecution team • Experienced Advocate in Prosecuting/ Defending Criminal Cases. • Have a vast knowledge of policing legislation and regulation in conjunction with, expert specialist legally knowledge in road traffic law so that, the complexity of issues can analytical be evaluated daily. • Responsible for leading the police led prosecutions in their effective performance. • Responsible for liaising with Senior Legal Advisers regarding cases. • Influence as a leader to motivate and proactive influencer of people daily. • Work towards Key strategic prioritises such as Vision Zero and the Fatal Four Offences. • Experience of Leading a team and driving local projects.

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	• Minimum of a Law Degree/combined Law Degree and one year advocacy and management experience. • Analytical, evaluative and innovative new ideas for income generation and preventative measures in road safety for the community daily. • Ability to interact with a range of key stakeholders in a multi-agency environment which includes attending local, regional and national level with key strategic partners including HMCTS, CPS, M of J, Home Office and other Police Forces • To ensure adequate resources are available for both teams daily so that, Key Performance Indicators can be adhered too. • Advise on and drive the improvement of traffic file quality • Ensure any national or departmental system changes are implemented and adhered to both, legislatively and operationally • Oversight of health and safety and First Aid across both teams. • Any other tasks commensurate with this grade.
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SPECIFIC COMPETENCIES REQUIRED FOR EFFECTIVE PERFORMANCE	
Knowledge & Experience <i>This section should detail the requirement of previous experiences and knowledge gained from academic qualifications if appropriate. e.g. significant experience of administrative duties, degree level educated.</i>	
Essential:	• Job Performance requires education to hold a Minimum of a Law Degree/Combined Law Degree and one year advocacy and management experience.

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	• Have a vast knowledge of policing legislation and regulation in conjunction with, expert specialist legally knowledge in road traffic law so that, the complexity of issues can analytical be evaluated daily. • Work towards Key strategic prioritises such as Vision Zero and the Fatal Four Offences. • Experience of Leading a team and driving local projects. • Analytical, evaluative and innovative new ideas for income generation and preventative measures in road safety for the community daily. • To ensure adequate resources are available for both teams daily so that, Key Performance Indicators can be adhered too. • Proven ability to interact with a range of key stakeholders in a multi-agency environment. • Experience as an excellent communicator with exceptional interpersonal negotiating and influencing skills. • Have excellent advocacy skills especially surrounding the National Directors Guidance, report writing and numerical skills.
Desirable:	• Be innovative, inspirational, focussed and flexible within the working environment.
Skills <i>This section should detail the competency requirement which could be developed through non formal training. e.g. effective time management, influencing and negotiating, effective communication including written and verbal.</i> <i>Refer to skills database for core operational skills</i>	
Essential:	- Communication - Interpersonal - Analytical - Advocacy - Influencing and negotiating - Innovative

Desirable:	

Hours of Work and Flexibility:	Core Hours 08:00- 16:00 or 09:00 17:00
Agile Work Style: (if applicable)	Agile Working

Restriction Level:	
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